

- Common science laboratory apparatus (test tubes, beakers, thermometers, etc.) and mathematics tools (compass, rulers, etc.) will be provided upon request. Said request should be submitted along with the soft copies of the report at least one month before the actual event using the form provided.
- Two display panels, 1 table, 2 chairs and 1 power outlet will be provided for each project.

5. CONGRESS

The Science and Mathematics Congress is a venue where the delegates will present their projects to the members of the panel of judges and the public.

- 5.1 A delegate or one of the delegates (in case there are two of them) in a category (Science/Mathematics) will present the project.
- 5.2 Presentation should be done using MS PowerPoint. Presentation files will be collected from the delegates prior to the event. The use of OHP is also allowed. However, request for the equipment should be done a month before the actual event.
- 5.3 The order of presentation for each project will be determined by drawing lots. Each project will be identified by codes. The codes will be assigned to each project as they submit the abstract.
- 5.4 Presentation should only be for 5-10 minutes for each project. Should the presentation end before the time, the presenter should announce "end of presentation". To remind the presenter of the time remaining, a notice board with the message "two minutes" will be showed. At the end of two minutes, a "thank you" notice will signal the end of the presentation.
- 5.5 Immediately after the presentation, a question and answer session will follow. Teams will be asked to prepare questions for this session. Each team will be assigned to ask a set of questions to another team.
- 5.6 A copy of the team's written report will be provided to the team assigned to ask questions.
- 5.7 A team assigned to ask questions will be given a maximum of 5 minutes. A team may ask any number of questions provided that they are within the allotted time. Members of the team may help and support each other during this session. A "thank you" notice will signal the end of the session.
- 5.8 The quality of questions posed by a team and the quality of answers provided are part of the criteria for presentation.
- 5.9 Questions from the members of the floor will be entertained (within the time limit provided).

6. REPORTS FOR THE PANEL OF JUDGES AND THE PUBLIC

- 6.1 Delegates need to submit a copy of the written report, bound and in soft copy, formatted in MS Word and addressed to the organiser, on or before **31 January 2010**.
- 6.2 At least 6 hard copies of the reports need to be prepared for distribution during the Congress.
- 6.3 The soft copies may be sent to the secretary through this address: baharulnizam_baharum@recsam.edu.my or baharulnizam@yahoo.com