



Malaysian Technical Cooperation Programme SEAMEO RECSAM Japan International Cooperation Agency

## THIRD COUNTRY TRAINING PROGRAMME GENERAL INFORMATION



### Curriculum and Textbook Development for Professional Enhancement of Mathematics and Science Educators

25 September - 15 October 2024

SEAMEO RECSAM, Penang, Malaysia

APPLICATION DEADLINE  
31 July 2024



## COURSE DESCRIPTION

### Course Background

Malaysia supports 144 developing countries under the framework of the South-South Cooperation since 1980 via the Malaysian Technical Cooperation Programme (MTCP). In 1983, Japan started its Third Country Training Programme (TCTP) in Malaysia. Subsequently, Malaysia and Japan began to collaborate in 1992 to assist developing countries under the MTCP Recipient List within this TCTP arrangement.

In this course, SEAMEO RECSAM aims to provide participants the opportunity to understand the purpose, practices and procedures of curriculum development, experience a curriculum development process for improving quality of teaching and learning. At the same time, Japanese experts will also share their expertise and perspectives on curriculum development.

### Course Content

The 21 days physical course includes:

- Classroom lectures & group discussions
- Exemplars of best practices
- Participants' presentation (Country Report/Plan of Action)
- Others (educational site visit, school observation & school try-out)

### Course Objectives

- Share basic knowledge and skills about curriculum and textbook development.
- Experience a curriculum development process for improving quality of teaching and learning.

### Course Methodologies

- The course will be delivered at SEAMEO RECSAM in English language.
- This course shall include lectures, assignments and educational visits.
- All participants must prepare a **Plan of Action** and present it on the last day of the course. Participants are also required to prepare a **Summary Report** which include a summary of lesson learnt throughout the course in Malaysia and how it is applicable to participants' respective countries.

## TARGET PARTICIPANTS

This course will be relevant to government officials involved in primary mathematics or science curriculum development, implementation and or assessment; district mathematics or science officers / coordinators, teachers and teacher educators

### List of target countries:

1. Ghana, 2. Zambia, 3. Mozambique, 4. South Africa, 5. Nigeria, 6. Uganda, 7. Kenya, 8. Tanzania, 9. Botswana, 10. South Sudan, 11. Rwanda, 12. Sudan, 13. Lesotho, 14. Eswatini, 15. Burundi, 16. Namibia, 17. Zimbabwe, 18. Malawi, 19. Ethiopia

## APPLICATION PROCEDURE

Applications should be made using the prescribed TCTP forms available through [https://mtcp.kln.gov.my/mtcpforms/MTCP2023\\_TCTP\\_Application\\_Form.pdf](https://mtcp.kln.gov.my/mtcpforms/MTCP2023_TCTP_Application_Form.pdf). TCTP application forms can also be obtained from the nearest Malaysian Embassy / High Commission in MTCP recipient countries. Submitted application forms must be accompanied by the following documents:

- i. Copy of Passport (all pages and coloured)
- ii. Passport sized photo (3.5cm x 5cm) (White background)
- iii. Medical Report

All application forms must be duly completed and endorsed by the Ministry of Foreign Affairs of their respective countries and should be submitted only through the diplomatic channel via Malaysian Embassy / High Commission of Malaysia

Successful applicants will be notified via email by SEAMEO RECSAM no later than **9 August 2024**.

## VISA INFORMATION

All participants must enter Malaysia with Visa With Reference (VWR). Participants for the programme will receive a copy of the approval letter from SEAMEO RECSAM. Participant are required to obtain the VWR stamping from the nearest Malaysian Embassy / High Commission, (more info at <https://www.kln.gov.my/web/guest/overseas-mission>)

All cost in relation to obtaining visa to enter Malaysia is to be borne by the participants. This includes third country visa fees, courier fees and transportation expenses to obtain visa (VWR).

## GENERAL RULES AND REGULATIONS

- To observe the course schedule by punctual attendance;
- To attend/participate actively in all sessions including study visits;
- To follow the travel schedule arranged by the organiser with regard to departure from Malaysia;
- To carry out instructions and abide by conditions as stipulated by the organiser;
- To discontinue the course, should participants fall seriously ill and be considered unable to continue the course;
- To refrain from committing any illegal or immoral acts. Should participants be found in contravention of this requirement, they will be barred from attending the course and will be asked to leave the course with immediate effect;
- To dress appropriately which includes long-sleeved shirts with ties, tailored pants and blazer or uniform for men. Lady participants are required to dress appropriately and modestly;
- Participants must respect the local customs and observe the rules and regulations at the place of accommodation and not to change accommodation designated by the organiser;
- To observe the rules and regulations of the organiser or establishment with which participants are visiting or attached to;
- To remain in Malaysia and complete the whole duration of the programme without any leave of absence;
- Participants who do not comply with the general conditions, regulations and obligations of the TCTP participants would be reported to their respective Embassies or High Commissions as well as to the Head of their respective organisations;
- Participants are fully responsible for their own valuables and belongings while travelling and while in Malaysia. Any losses due to **negligence will not be** compensated by the organisers; and
- Participants will not utilize knowledge and skills acquired in the training for military purposes.

## ALLOWANCE AND BENEFITS

Participants will be provided with the following allowances and benefits :

- **Accommodation**  
Participants will be accommodated at a hostel within the vicinity of the training institute. Accommodation will be on a single room basis for each participant. Additionally, accommodation arrangement during field trip may be on twin-sharing basis. Participants are strictly not allowed to bring any family members during the course.
- **Daily Allowance**  
Participants will be provided with a daily allowance based on TCTP regulation. The per diem would only cover the official course duration.
- **Meals**  
Breakfast & lunch will be provided except during weekends.
- **Air Fares**  
Economy class air travel from the capital city of the participants to and from Malaysia. Tickets will be issued upon confirmation of acceptance.
- **Course Fees**  
All course fees are borne by the Government of Malaysia and JICA.

## MEDICAL INFORMATION

A Yellow Fever certificate is required for some countries upon landing in Malaysia (more info at <https://tinyurl.com/3zpdruca>).

## CONTACT INFORMATION

**For enquiries, please contact:**

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## ABOUT MTCP, JICA AND SEAMEO RECSAM

### **About MTCP**

The Malaysian Technical Cooperation Programme (MTCP) was officially launched on 7 September 1980 at the Commonwealth Heads of State Meeting in New Delhi, India, to signify Malaysia's commitment to South-South Cooperation, in particular Technical Cooperation among Developing Countries (TCDC).

As the national focal point, the MTCP Secretariat of the Ministry of Foreign Affairs, Malaysia oversees the overall planning and operation of all activities and programmes under the MTCP, including coordination and collaboration with local and international development partners. For more information, visit MTCP Website: <https://mtcp.kln.gov.my>

### **About JICA**

JICA was first established in 1974 under the Japanese Government and later merged with the Overseas Economic Cooperation Operations of the Japan Bank for International Cooperation (JBIC) in 2008. Currently, JICA, an incorporated administrative agency, in charge of administering Japan's Official Development Assistance (ODA), is one of the world's largest bilateral aid agencies supporting socioeconomic development in developing countries in different regions of the world.

### Mission

JICA, in accordance with the Development Cooperation Charter, will work on human security and quality growth.

### Vision

Leading the World with Trust

JICA, with its partners, will take the lead in forging bonds of trust across the world, aspiring for a free, peaceful, and prosperous world where people can hope for a better future and explore their diverse potentials. For more information, please visit JICA official website: <http://www.jica.go.jp/english/countries/index.html>

### **About SEAMEO RECSAM**

The Southeast Asian Ministers of Education Organization (SEAMEO) is a regional inter-governmental organization established in 1965 among the governments of Southeast Asian countries to promote cooperation in education, science, and culture in the region. At present, RECSAM (Regional Centre for Education in Science and Mathematics) is one of 26 regional centres established by SEAMEO. RECSAM's goal is to enhance the quality of science and mathematics education in SEAMEO member countries. To achieve the goal, RECSAM plans and conducts programmes and activities for science and mathematics teachers and educators.